

No postal delays to wonder about!

Is it time for you to look at claiming online? Have you been thinking about direct deposit?

Online claiming is free with CACFP.Net. Log in with your six-digit provider number and your four-digit PIN. Just start entering your claim; it's easy!

Questions about online claiming? Call 800-783-9322; leave a message at ext. 8021, the online hotline.

The direct deposit information and enrollment form are on the WECA website at wisconsinearlychildhood.org. Click on Food Program, Downloads, and Downloadable Forms to select and print. Or ask your area coordinator for the forms.

To use direct deposit, you must have Internet access at home, the library, etc. You will be responsible for viewing your *Provider Connection* and claim summary; these won't be sent to you. [1/2]



Coming to your mail box soon!

All income forms will expire June 30, 2010, no matter when they were approved. Each current provider will be mailed new information on the last day in June. New providers will be sent their information on an individual basis.

Deadline for return is Friday, July 30. The earliest possible approval date for tier forms is the first of the month in which the completed form is received by WECA. Federal rules prohibit adjustments for late/missing tier paperwork.

If you don't receive new tier information by July 16, please contact Mary T. at 800-783-9322, ext. 7246. [1/1]

You are required to keep food program records

Federal rules require you to retain food program records for three years plus the current fiscal year. Records for the current month and for the previous 12 months must be easily accessed on site.

Records for the previous three years can be onsite, or stored where they can be easily accessed within a reasonable amount of time, if requested. [1/2]

Do you perform care for infants?

You are required to offer, at no cost to parents, at least one approved iron-fortified infant formula to each infant in care. You must enter the name of this formula on the Parent/Provider Formula Agreement you submit for each infant. (See p. 40 of your 08/09 provider manual.) You must offer a formula even if:

- The infant now gets breast milk.
 - The parent supplies formula.
1. If you and the parent change your agreement regarding who supplies what (for example, the parent stops bringing breast milk and you will now supply formula), you must inform us. Submit a new Parent/Provider Formula Agreement to the WECA office, and write "revised" on it (p. 40 of 08/09 manual).
 2. **You must inform WECA when a parent brings solid food for an infant meal or snack.** You must supply at least one infant menu item or you cannot be paid for that meal/snack.
 - On paper Infant and Menu/Attendance Forms, highlight in yellow all of the solid foods supplied by the parent.
 - If you claim online with CACFP.Net, you must complete and submit the "Infant Food Provided" online form at wisconsinearlychildhood.org (under Food Program, Online Forms).
 - Providers who claim online with C-K Kids (Minute Menu), must include this information in Claim Notes, located under the Meal Counts tab (p. 38, 08/09 manual). [1/3]



May's Web Wanderings....

Go to wholegrainscouncil.org for information about the health benefits of whole grains, for a variety of recipes, and for other resources.

Provider Bonnie Bailey, Brown County, has been with WECA since 2001. She recommends healthy.net for great recipes. Kids in her care really like the oatmeal apple muffins!